**[CLIENT NAME]**

**ASSETS & LIABILITIES**

**AS AT [DATE]**

*[State in whose name each item is held:*

*H = Husband*

*W = Wife*

*JT = Joint]*

*[Delete irrelevant rows & instruction fields]*

**Assets**

| **No.** | **Item** | **Value ($)** |
| --- | --- | --- |
|  | Real Estate  *[Insert address of each property - new line for each]* |  |
|  | Bank accounts  *[Insert institution, account number, account name, date of account balance - new line for each account]* |  |
|  | Motor vehicles  *[Insert year, make, model and registration number of each vehicle - new line for each vehicle]* |  |
|  | Furniture, chattels and whitegoods  *[Insert detailed inventory of furniture, including antiques, heirlooms, whitegoods, electricals, silverware and other contents]* |  |
|  | Jewellery  *[Insert description of each item]* |  |
|  | Artwork  *[Insert name of artist and painting of each piece of work]* |  |
|  | Wine cellar  *[Insert inventory of wine]* |  |
|  | Stamp, coin and/or other collection of valuables  *[Insert catalogue of collection]* |  |
|  | Shares *(including options) in publicly listed companies, units in public unit trusts, securities, bonds and other investments*  *[Insert number of shares/units etc. held, name of company/trust etc., calls outstanding & type of share for each shareholding etc.]* |  |
|  | Life policies  *[Insert insurance company, policy number, type of policy and beneficiary for each life policy, current surrender value of policy]* |  |
|  | Boats  *[Insert type of boat and present mooring]* |  |
|  | Caravans  *[Insert type of caravan, registration number]* |  |
|  | Business Entities *[new line for each entity]*  *[Companies – number of shares, type of shares, name of company, ABN number and office held in company, if any, eg director]*  *[Trusts – name of trust, nature of trust, trustee, interest held in trust, eg beneficiary (indicate class of beneficiary)/principal etc and any powers (eg power of appointment)]*  *[Partnerships and Joint Ventures – name of partnership, share (et %) and interest held (in capital and income)]*  *[Sole Proprietorship – name of business]* |  |
|  | Loans owed to:   * Partnerships and Joint Ventures * Sole Proprietorship * By third parties * By entities |  |
|  | Inheritances  *[Insert name of estate & interest in estate]* |  |
|  | Compensation entitlement  *[nsert details of any compensation entitlement (eg for personal injury), type of payment received (eg lump sum) and amount received]* |  |
|  | Other Property  *[Insert details of overseas assets/Managed Investment Scheme interests/livestock/machinery - new line for each item]* |  |
| **Total** | |  |

**Liabilities**

| **No.** | **Item** | **Value ($)** |
| --- | --- | --- |
|  | Credit cards  *[Insert credit provider, account number, credit card limit & date of balance - new line for each card]* |  |
|  | Taxation Liability  *[Insert details]* |  |
|  | Loans owed by Partnerships and Joint Ventures *[new line for each loan]*   * To third parties *[Details of creditor]* * To entities *[Details of entity]* |  |
|  | Loans owed to entities |  |
|  | Mortgages and other secured personal loans  *[Insert institution, type of loan (eg housing loan), account number & security (eg over home) - new line for each loan]* |  |
|  | Personal loans  *[Insert details of institution/person - new line for each loan]* |  |
|  | Overdraft facilities  *[Insert details of institution and account number - new line for each facility]* |  |
|  | Leases  *[Insert institution, type of facility & account number - new line for each lease]* |  |
|  | Hire Purchase  *[Insert institution, type of facility & account number - new line for each facility]* |  |
|  | Other liabilities (including contingent liabilities eg Guarantees)  *[Insert details]* |  |
| **Total** | | **$** |

**Nett Assets excluding superannuation $**

**Superannuation**

| **No.** | **Item** | **Value ($)** |
| --- | --- | --- |
|  | Superannuation (H)  *[Insert name of super fund, name of trustee, interest held in fund - new line for each fund]* |  |
|  | Superannuation (W)  *[Insert name of super fund, name of trustee, interest held in fund - new line for each fund]* |  |
|  | Superannuation (H) *(SMSF)*  *[Insert name of institution, name of super fund, membership or account number, present surrender value]* |  |
|  | Superannuation (W) (*SMSF)*  *[Insert name of institution, name of super fund, membership or account number, present surrender value]* |  |
|  | Other entitlements  *[Insert details]* |  |
| **Total Superannuation** | | **$** |

**Nett Assets including superannuation $**

**Financial Resources**

| **No.** | **Item** | **Value ($)** |
| --- | --- | --- |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| **Total** | | **$** |